Name:________________________________________________________________________

USC ID or last four digits of SSN:__________________________________________________

Local postal address:_____________________________________________________________
_____________________________________________________________________________

Preferred e-mail address:_________________________________________________________

Telephone (cell/home):___________________________________________________________

Telephone (work):_______________________________________________________________

Semester entered Public History Program:  Fall_______________________________________

Your Major Field of Study is Public History. Your Concentration is either Historic Preservation or Museums. Your concentration:__________________________________________________________

Your Minor Field of Study must be from this list: U.S. to 1877 // U.S. from 1789 // CIED // Europe // Latin America // STE. Make your selection after consultation with your advisor. Your minor field:__________________________________________________________

Option: Completion of a Certificate is an add-on that extends your studies by an additional fifth semester. A certificate can be completed in either Museum Management or Cultural Resource Management. _______________________________________________________________________

Option: Joint Program with School of Library & Information Science:  Yes No

Record of Graduate Assistantship

For advising and financial aid purposes only; no academic credit is given for graduate assistantships.

Institution:_____________________________________________________________________

Inclusive dates:_________________________________________________________________

Institution:_____________________________________________________________________

Inclusive dates:_________________________________________________________________
Program of Study

The university requires students to file a Program of Study form before the end of their second full semester, with all the courses you will take to fulfill degree requirements: http://gradschool.sc.edu/forms/Mastersprogramofstudy.pdf

Date Program of Study signed by advisor:___________________________________________________________

Advising Checklist

This sheet is used by you and your Public History advisor as a short-hand checklist for the formal requirements stated in the university’s graduate bulletin for the Master of Arts in Public History. Be sure to also consult the Guidelines for Graduate Study in the Department of History.

A. Gateway Seminar: 1 course (3 credits)

_____ History 720: Introduction to the Study of History (required in first semester)

B. The Concentration (historic preservation/museums): 4 courses (12 credits)

Students select 4 courses for their major field in “Public History”: at least 2 from the core courses within your concentration, 2 from the other concentration or “public history designated courses” (note that these designated courses vary from semester to semester). All 4 courses must be HIST courses.

Historic Preservation

_____ History 788: History, Memory, and Space
_____ History 692: Historic Preservation Field Experience: Charleston, SC
_____ History 700: Topics in History: Architectural History
_____ History 700: Topics in History: Archaeology in Historic Preservation
_____ History 712: Historic Preservation Practicum
_____ History 786: Comparative Applied History: US and UK
_____ History 789: Historic Site Interpretation
_____ History 792: Historic Preservation
_____ Public History Designated Course (number___________)
_____ Public History Designated Course (number___________)

Museums

_____ History 787: Introduction to Material Culture Studies
_____ History 781: History and Theory of Museums
_____ History 692: Historic Preservation Field Experience: Charleston, SC
_____ History 786: Comparative Applied History: US and UK
_____ History 789: Historic Site Interpretation
_____ Public History Designated Course (number___________)
_____ Public History Designated Course (number___________)
C. The Minor Field: 4 courses (12 credits)

The minor field is usually either “U.S. to 1877” or “U.S. from 1789,” although a thematic or non-American field may be substituted with the approval of your faculty advisor. Students select 2 reading seminars to create a minor field, then add one 700-level History elective and an 800 research seminar. A reading seminar in which the student writes a research paper can be substituted for 800 with permission of both the course instructor and the student’s advisor.

_____ History 701/752 (Readings in Colonial American History)
_____ History 702 (Readings in American History, 1789-1876)
_____ History 703 (Readings in American History since 1876)
_____ History 700 Topics in History (as approved by advisor, DPH, or DGS)
_____ History 700 Topics in History (as approved by advisor, DPH, or DGS)
_____ History elective (can be any 700 level history course) (number:__________)
_____ History 800 Topics in History Research

D. Public History Internship

All students must complete a public history internship. The internship requires at least 145 hours, pre-approval of the student’s adviser, and an advance contract. See Internship Guidelines on the Public History Program website.

Institution: ____________________________________________________________

Semester completed: ____________________________________________________

E. Language/Methodology Proficiency

Students must pass a reading and translation examination in a foreign language; these exams are administered by the relevant language department. With the approval of your advisor, students may substitute completion of an appropriate methodology such as a Geographic Information Systems (GIS) course. For GIS, consult the course schedule of the Geography Department for details. Completion of GEOG 363 is a popular option; students must pass the course, and they may take it pass/fail. Another option is CSCE 500, the Python programming language course offered by Computer Science and Engineering. Consult with your advisor to choose the best option for you. Do not list courses that satisfy the language requirement on your official program of study, as they do not count toward the Public History Program’s required 30 credit hours.

Language or Methodology:______________________________________ Semester:______________

F. Thesis: History 799 (3 credits)

The Graduate School sets strict deadlines for the format check, thesis submission, and graduation; be sure to study its website. Also look at Guidelines for Writing Theses on the Public History Program website. Note that an oral defense of the thesis is required. In the oral defense, students are expected to demonstrate mastery of the subject matter of the specific thesis topic, as well as the relevant literature in both the Major Field and the Minor Field. The thesis director must be a faculty member in the USC history department, but s/he does not have to be your Public History advisor.
F. Thesis: History 799 (continued)

First reader/Director: ____________________________________________________________

Second reader: _________________________________________________________________

Date of Thesis Defense: __________________________________________________________

Grade (Pass / Fail): __________. Semester in which thesis filed: _______________________

G. Portfolio Presentation

For more information on this requirement, see Portfolio Guidelines on the Public History Program website.

Semester of Portfolio Presentation: ________________________________________________

Grade (A, A-, B+, B, B-, F)_______________________________________________________

H. Additional Courses (optional)

Within the two-year M.A. program, Public History students can take up to two additional graduate-level classes, beyond the 30 required credit hours. Particularly appropriate are 500-level courses in Anthropology, Art History, and Geography, as well as 700-level courses in Museum Management and Library & Information Science. Consider using these additional courses toward specific certificate or degree programs. See below.

Additional courses taken: __________________________________________________________

I. Additional Certificate or Degree (optional)

Students may enroll in the Certificate in Museum Management program coordinated by the university’s McKissick Museum or the Certificate in Historical Archeology & Cultural Resource Management offered by the Department of Anthropology. These certificate programs usually add a fifth semester of coursework. Students may also apply for the joint or dual-degree program offered in conjunction with the School of Library & Information Science. The joint program usually adds a third year of coursework; students earn an MA in Public History and an MA in Library & Information Science. Note that the history department may not be able to offer you financial assistance in the form of a graduate assistantship for this additional semester(s). File a separate Program of Study for any of these certificate/degree programs directly with McKissick, Anthropology, or SLIS. Give a copy to your Public History advisor.

For more information:

“Information for Current Students”
on the Public History Program website
http://artsandsciences.sc.edu/hist/pubhist/

3/06/2014